



## Request for Approval Business Advising Certificate

To receive a Business Advising Certificate upon graduation, you must submit this form to the Registrar's office by the March 15<sup>th</sup> that immediately precedes your graduation ceremony date. For example, if you finish your studies in December 2017 or May 2018, the deadline is March 15, 2018.

Name to be printed on certificate:

Graduation date:

\_\_\_\_\_  
First name

\_\_\_\_\_  
Middle Name or Initial

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
month/year

I have completed, or am currently enrolled in, the following courses and request approval for a Business Advising Certificate. By signing or typing my name in the signature box below I acknowledge that the information submitted on this form is correct.

1. Business Organizations
2. Taxation of Business Entities
3. Contract Drafting                      Business Planning
4. Secured Transactions                  Bankruptcy                  Real Estate Transactions
5. Copyright & Trademark                  Employment Law                  Insurance Law  
or Patent Law (SP15)                  or Employment Discrimination

6. Elective: \_\_\_\_\_  
(One of the following not checked above: Secured Transactions; Bankruptcy; Real Estate Transactions; Copyright & Trademark; Employment Law or Discrimination; Insurance Law; or Payment Systems)

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

The Registrar's office will submit your completed form to Professor Moringiello for approval.

===== *For University Use Only* =====

Verified: \_\_\_\_\_  
Registrar    Date

Approved: \_\_\_\_\_  
Program Director    Date

GPA overall: \_\_\_\_\_

GPA in BAC classes: \_\_\_\_\_

Certificate ordered: \_\_\_\_\_

Comm. Program: \_\_\_\_\_