FINAL EXAMS

As final examinations approach, all students should take a few minutes to review the Law School rules relating to examinations. These rules may be found in Sections 607-609 of the Academic Code and Sections 203-205 of the Dean’s Office Regulations.

According to Section 607(f)(1) of the Code, all examinations are graded anonymously. Students should not discuss the examination process, including the possibility of exam deferral or exam accommodations, with faculty members. Any attempt by a student to identify himself/herself to a professor by placing notes or messages on an examination or exam booklet compromises the anonymous grading system. All questions should be directed to the Office of the Dean of Students or the Registrar’s Office. Any compromise of the anonymous grading system by a student constitutes a violation of the Code of Conduct and could result in suspension or expulsion.

Permission to defer an examination will be granted only in extreme cases. Students should refer to the guidelines. Emergency deferrals will be granted to those students who, for medical reasons, are unable to sit for an examination when scheduled. A student who becomes ill and cannot take an examination when scheduled must call the Registrar’s Office before the examination begins. If that student cannot appear in person or call the Registrar, he/she may miss the exam and apply for a deferral. An application for this type of deferral must be made within 48 hours of the original exam date and in no event later than the last day of regularly scheduled exams. The student must also provide the Registrar’s Office with a letter from the attending physician which confirms that the student was unable to sit for the examination due to illness. Students who begin an examination and leave due to illness may not make up the examination on the makeup day. The examination must be retaken at the end of the next semester in which the course is offered.

Anonymous Numbers. Anonymous numbers must be placed on all examination booklets and on the examination itself. In the unlikely event you forget to put your anonymous number on your papers before time is called, you may do so at the proctor’s table when you turn in your exam. If you continue to write after the proctor has told you to stop, your examination number and the fact that you did not stop when told will be reported to the Registrar’s Office and may ultimately be reported to the Dean of Students.

Headphones. You are permitted to use only foam, silicone or rubber earplugs without a cord or string. Headphones, headsets, “shooter muffs,” or similar devices of any kind, with or without a cord or string, are not permitted.

Lavatory Breaks. You are reminded that the honor code applies during the entire exam and a lavatory break does not mean there is a break in the honor code rules.

Open Book Exams. You may bring into an open book exam only those items designated by the professor. If you are in doubt as to what can be brought into the exam, check with your professor before the examination.

Scrap Paper. Scrap paper will only be permitted in an examination if the professor has specifically told the Registrar that it will be permitted. The proctor will distribute scrap paper to you during the examination.

Student ID. Finally, remember to bring your Student ID to each of your examinations. STUDENTS MUST BE POSITIVELY IDENTIFIED BY THE REGISTRAR OR PROCTOR BEFORE SITTING FOR EACH EXAM.

Students are reminded that the Student Code of Conduct Section 202(1) requires you to report all Code of Conduct violations.
Widener University President James Harris has announced that the University's holiday break will begin on Tuesday, December 23 when offices will close at 5:00 p.m. and end when offices reopen on Monday, January 5, 2015. The few exceptions are listed below:

* The **Legal Information Center** will close on Tuesday, December 23 at 6:00 p.m. and reopen on Saturday, January 3 at 9:00 a.m.
* The **Sidebar Café** will close on Monday, December 15 at 2:30 p.m. and reopen on Wednesday, January 7 at 10:00 a.m.

**Happy Holidays & Happy New Year**
FROM THE LIBRARY

Extended exam hours for the library begin on Sunday, November 30th when the library is open 8:00 a.m. – 2:00 a.m. These hours will continue until Tuesday, December 16th.

If you have a study group and want to reserve a room equipped with a newly installed projection screen and comfy chairs, use the link under library services on the library’s homepage. Timeslots up to three hours may be reserved by groups of two or more law students. The reservation form can be found here: http://law.widener.libcal.com/booking/harrisburg

Or by scanning this code:

As always, if you need help with using a database or resource in the library, the contact information for the librarians on the Harrisburg campus are as follows:

Pat Fox, Associate Director: pfox@widener.edu 717-541-3935
Stephanie Engerer: sjengerer@widener.edu 717-541-3953
Susan Giusti: smgiusti@widener.edu 717-541-3929
Brent Johnson: bljohnson@widener.edu 717-541-3984
Ed Sonnenberg ejsonnenberg@widener.edu 717-541-3932

Holiday and modified library hours are always found at: http://law.widener.edu/LawLibrary/AboutUs/LibraryHours.aspx

DECEMBER BIRTHDAYS

Joshua Wilkinson, Admissions

HARRISBURG LAW NEWS

The next issue of The Digest will be published on January 12, 2015. All information should be submitted to Dorothy Koncar, dkoncar@widener.edu by Noon, Wednesday, January 7, 2015.
Happy New Year!! See you in 2015!

BOOKSTORE BRIEFS

iessentials accessories chargers and cables: now on sale for $2.50 each.

Academic Planner free with any purchase.

Buy Back will run December 8th through December 18th.

Rentals due back by December 19th.

Inside this issue:

- Hours During the Holiday Break
- From the Library
- Bookstore Briefs
- CDO News
- Study Abroad Program
- Inclement Weather Information

CALENDAR OF EVENTS

December
5-20 Final Exams

January
7 Classes Begin
7-13 Add/Drop Period
19 Martin Luther King Day (no classes)

February
16 In-Service Day (no classes)
What’s Happening in the Career Development Office?

PUBLIC INTEREST PUBLIC SERVICE (PIPS) JOB FAIR
The bidding for the Public Interest Public Service (PIPS) Job Fair started December 2, 2014.

The deadline for bidding is December 21, 2014 at 11:59 P.M.
The fair will be held on February 6, 2015, in Philadelphia, PA.
The instructions for the bidding process were sent to your Campus Cruiser email.
Please contact the CDO with any questions at 717-541-3958

*LUNCH & LEARN Series #2 “COMPLIANCE*
January 22, 2015, 12:30 p.m. in the CDO
Sign-Up Sheet is on TWEN
Deadline to sign up is January 15, 2015
Only 10 Seats available!!

*WANT AN ALUMNI MENTOR?*
Widener’s 1L Mentor Program starts in February
Deadline to apply for a mentor is January 9, 2015
See your campus cruiser email for form with instructions or contact the CDO.

Mock Interviews available upon request with Karen Durkin.
Contact: klarnold@widener.edu or 717-541-3958
ENRICH YOUR LIFE
STUDY ABROAD

Stretch your perspective by adding a law-related experience that stands out to employers and may open opportunities in the increasingly global world of law practice.

Lausanne Summer Law Institute

Venice Summer Law Institute

Widener’s programs in Lausanne, Switzerland and Venice, Italy have been designed with the student in mind. Each program consists of a 2-week segment allowing students the opportunity to study in both locations and have time to travel if desired.

Some of you are already captivated by one of these fascinating cities. Each program is different and each provides amazing opportunities to live in and learn about different cultures. Information on the 2015 programs coming soon.

Contact International Programs Coordinator at 302-477-2248 or at artrapuzzano@widener.edu
INFORMATION ABOUT SCHOOL CLOSINGS, DELAYED OPENINGS AND CLASS CANCELLATIONS ON THE HARRISBURG CAMPUS

Widener School of Law/Harrisburg campus students, faculty and staff members should look to internal Widener School of Law communications channels for information about school closing, delayed openings and class cancellations on the Harrisburg campus.

The Harrisburg campus no longer publicizes school closings, class cancellations and delayed openings on television and radio. The options on those stations are too limited and permit no customization.

Inclement weather announcements will be posted on these internal communications channels:
www.law.widener.edu
CampusCruiser
e2campus text alerts and emails
Widener School of Law Registrar’s Information Line/717-541-1941
Widener School of Law Student Information Line/717-541-1939

If you have not already done so, please sign up for e2campus emergency notifications. You will receive text messages on your cell phone as well as an email message. Sign up for e2campus notifications in Campus Cruiser.
THE SIDEWALK CAFÉ
WILL BE OPEN DURING FINAL EXAMS

10:00 a.m. to 2:30 p.m.
Monday through Friday