

Request for Approval Business Advising Certificate

To receive a Business Advising Certificate upon graduation, you must submit this form to the Registrar's office by the March 15th that immediately precedes your graduation ceremony date. For example, if you finish your studies in December or May, the deadline is March 15.

Name to be printed on certificate:

Graduation date:

First name Middle Name or Initial Last Name

month/year

I have completed, or am currently enrolled in, the following courses and request approval for a Business Advising Certificate. By signing or typing my name in the signature box below I acknowledge that the information submitted on this form is correct.

1.	Business Organizations						
2.	Taxation of Business Entities						
3.	Contract Drafting		Business Planning				
4.	Secured Transactions		Bankruptcy	Real Estate Transactions			
5.	Copyi or	right & Trademark Patent Law	or	Employment Law Employment Discrimi	Insurance Law nation		

6. Elective: (One of the following not checked above: Secured Transactions; Bankruptcy; Real Estate Transactions; Copyright & Trademark; Employment Law or Discrimination; Insurance Law; or Payment Systems)

Student Signature

The Registrar's office will submit your completed form to Dean Hussey for approval.

		For University Use Only		
		5 5	GPA overall:	
Verified:	Registrar	Date	GPA in BAC classes:	
Approved:			Certificate ordered:	
	Program Director	Date	Comm. Program:	

Date