

THE DIGEST

WIDENER UNIVERSITY SCHOOL OF LAW ~ HARRISBURG CAMPUS
law.widener.edu

A Message from Dean Linda Ammons
The Law School community welcomes you to
Widener Law!!
I am looking forward to meeting you at the
“Welcome to the Profession” event
at 5:00 p.m. on Tuesday, August 16, 2011

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CALENDAR OF EVENTS

August

- 16-20** *Introduction to Law/Orientation*
- 20** *“Wide-Stock” Festival*
- 22** *Classes Begin*
- 22-26** *Add/Drop Period*
- 26** *Bluegrass at Professor Oliver's*

September

- 5** *Labor Day Holiday (no classes)*
- 17** *Dean's Picnic*
- 24** *Dean's Picnic Rain Date*
- 26** *No Monday Classes meet, Wednesday schedule followed*

October

- 11** *In-Service Day (no classes)*
- 13** *Pizza & Policy in the Pit*
- 14** *SBA Halloween Party*
- 15** *Relay for Life*
- 26** *Professional Development Day/Night (attendance required) (no classes)*

Office of the Dean of Students

Welcome to Widener Law School!

The Office of the Dean of Students, Keith Sealing, is located in the Administration Building, Room 120, through the double wooden doors, turn right, last office on the left.

The office is responsible for approval of request for changes in divisions, course loads and schedules, as well as requests to defer examinations. All such requests must be made in writing through a Dean's Action Request Form available in the Dean of Students' Office; the Registrar's Office; or at: <http://law.widener.edu/Gateway/CurrentStudents/Forms/~media/Files/registrar/forms/DeanActionRequestFormNEW2009.ashx>

Our office also arranges accommodations for students with documented disabilities and other special circumstances. Students with documented disabilities who seek classroom or examination accommodations must also submit a Dean's Action Request Form. The sooner we are aware of your needs, the sooner we will be able to provide you with the appropriate accommodation.

The office is also responsible for monitoring compliance with the Student Code of Conduct, the Title 9 Drug Free Environment and the University's policy against discrimination and harassment. These policies are set forth in the Student Handbook.

You should also be aware of the Law School policies:

1. You may not miss more than 20% of the class sessions for any course; missing more than 20% of the classes will result in involuntary withdrawal from the class. Please refer to §701 of the Academic Code in the Student Handbook. A request to withdraw from any course will be considered only if the maximum number of absences has not yet been exceeded and only if extraordinary circumstances exist.
2. Information regarding class cancellations may be obtained by calling the Student Information Line at 717-541- 1939 or the Registrar's Information Line at 717-541-1941. Class cancellations will also be posted in the glass case on the second floor of the Library Building.. Information is updated as soon as it is available.
3. Widener Law School maintains a **Tobacco-Free Enforcement Policy**. This policy applies to all university faculty, staff, students, visitors, contractors and guests at all times. Tobacco use includes any lighted tobacco product and/or any oral tobacco product. The use of all tobacco products is prohibited within the boundaries of each of the university's four campuses [see Appendix A on page 13].
4. To enable us to reach you, **please keep your phone number(s), address and email address current with the Registrar's Office. It is also important that you CHECK YOUR MAILBOX AND EMAIL FREQUENTLY!**
5. Official undergraduate transcripts are required for all incoming students. **If you have not already submitted your official transcript, you must submit a copy to the Admissions Office no later than Friday, September 9, 2011.**
6. Please make it a habit to check the Electronic Bulletin Board (television monitors), as well as Campus Cruiser and the Law School website for important announcements.

ADMISSIONS OFFICE

OFFICIAL TRANSCRIPTS

This is a reminder to any student whose file may be missing the official transcript showing award of your undergraduate degree. This official transcript from your undergraduate institution is required to be in your file for you to matriculate at Widener University Law School, Harrisburg Campus for the Fall 2011 academic year.

Please submit your transcripts to the Admissions Office located in the Administration Building, as soon as possible.

STILL LOOKING FOR A PLACE TO LIVE?

Local housing information is available for Widener students at the Admissions Office. Stop by our office in the Administration Building if you are looking for a place to live or a roommate. You can also join our Facebook group – Widener Law Incoming Class 2011, Harrisburg Campus – for the latest housing updates and listings.



ARAMARK
SIDEBAR CAFÉ
OPEN
Breakfast
10:00—11:00 a.m.
Lunch
11:00 a.m.—2:30 p.m.

HARRISBURG LAW NEWS

Submission information:

The **NEXT** issue of *The Digest* will be published on **August 22, 2011**.

All information should be submitted to **Dorothy Koncar**.

(dakoncar@widener.edu), Administration Building by **NOON, Wednesday, August 17th**, in order for the news to be published.

The moment somebody says to me, "This is very risky," is the moment it becomes attractive to me.

~ Kate Capshaw

BURSAR'S OFFICE

Office Hours:

Monday, Wednesday, Thursday, & Friday – 9 a.m. to 5 p.m.

Tuesday – 9 a.m. to 6 p.m.

Telephone: 717-541-3905 or 717-541-3957

Fax: 717-541-1965

Important Announcement Regarding Financial Aid Refunds

Widener University is pleased to offer tuition account refunds by direct deposit to our students. Students who do not choose direct deposit will have their refund checks mailed to the address on record at the University, there will be no pick up of refund checks in person at any campus office.

Direct deposit will allow students to receive semester tuition account refunds more quickly. Students will have the added convenience of email notification when funds are transferred out of the University and direct deposit allows for immediate access to funds (according to each bank's policy). This service is now Widener University's preferred method of delivery. Contact Enrollment Services at 610-499-4161 or your campus Bursar's Office at 717-541-3957 if you have questions.

To sign up for direct deposit please follow these important steps:

Log on to Campus Cruiser. Click the Web Advisor tab. Click on Banking Information located under the Financial Profile section on the left side of the page. Carefully fill out the necessary banking information. Check with your bank for the correct bank routing number and make sure that you input your correct account number.

PLEASE BE AWARE OF THE FOLLOWING:

1. Any incorrect banking information provided to Widener University will cause a delay in the deposit of your refund.
2. Your electronic refund will be available in the same timeframe that it would be available as a paper check.
3. Any changes made to registration after funds have been deposited may cause a balance owed to Widener University and it is the student's responsibility to reconcile it with their campus' Bursar's Office. Failure to do so may result in a late fee and/or a hold on your student record. A Bursar's Office hold prevents a student from viewing their grades, registering for classes or receiving a transcript until the balance has been paid.
4. Accepting these funds while no longer enrolled, constitutes fraud and the amount deposited will be due back to the university.
5. If you withdraw from Widener University, a balance may be owed that is the student's responsibility to reconcile with the Bursar's Office.

***YOUR CAMPUS BOOKSTORE* at the Widener University School of Law**

The Harrisburg Campus Bookstore welcomes you to our school and to our store. We primarily provide your textbooks and school supplies. In addition, we offer a variety of clothing and gifts imprinted with the school name and crest, including some items for Moms and Dads. Our regular bookstore hours for fall and spring terms will begin on August 29, 2011, and will be as follows:

Monday—Thursday 10:00 a.m.—1:00 p.m. and 2:00 p.m.— 6:00 p.m.

Extended and additional hours will begin on August 8th. Please check our web-site at www.widenerlawbookstore.com for current day/hour postings.

We accept cash, checks and all major credit cards for purchases. We buy back textbooks throughout the year as wholesale prices dictate, but at the end of fall and spring terms, during finals, we can offer up to 50% of the original cost for texts being used in the next term. See in-store ads, bulletin board postings and web announcements for dates of Buyback and extended store hours.

Our Returns Policy is as follows:

Receipt is required for all refunds.

Textbooks may be returned for a full refund each term for 30 days from purchase date or the last day of Add/Drop, *whichever comes first*. Receipt required

Clothing, gift and school supplies may be returned as long as merchandise is current and in sellable condition. Receipt required.

Study aids and reference materials are non-refundable. They may, however, be exchanged within five days of purchase. Receipt required.

Please note: During exam periods study aids and reference materials may not be refunded or exchanged.

The staff of the Bookstore looks forward to meeting and serving you. We welcome your input on other items or product lines you would like to have available. Use the coupon below to receive a special discount off one Widener imprinted apparel or gift item.

Widener Law Bookstore, 3805 Vartan Way, Harrisburg, PA 17070

t: 717-541-3909; f: 717-541-1949; www.widenerlawbookstore.com

Widener Bookstore/Harrisburg Campus Only

This coupon is good for one regularly priced Widener Imprinted Apparel or Gift Item at a 20% discount. One coupon per customer.

Valid August 8 through August 31, 2011.

CAREER DEVELOPMENT OFFICE

The staff of the Career Development Office (CDO) would like to welcome you to the Law School and congratulate you as you embark upon your legal career: Karen Durkin, Director, Natalie Einsig, Counselor and Kelly Arnold, Secretary. The Career Development Office operates a full-service resource center and reference library. The staff is available to educate you about employment options and to assist in your future searches for rewarding employment. While the eventual success of securing employment rests with you, the CDO is the conduit between the attainment of career knowledge and its application in legal and related professional opportunities.

The Career Development Office is located in Room 121 of the Administration Building. You may utilize the resources and reference material of the Office from 9:00 a.m. until 7:00 p.m., Monday through Thursday and 9:00 a.m. until 5:00 p.m. on Friday while classes are in session. Other hours are available by appointment only. When classes are not in session, please call the office at 717-541-3958 for current office hours.

As a member of the national Association of Law Placement (NALP), the Law School adheres to the NALP **Principles and Standards for Law Placement and Recruitment Activities**. According to these guidelines, law schools should not offer placement services to first-year day division students until November 1. Placement services include specific components of job search counseling, such as resume or cover letter editing, interviewing skills programs or access to job postings. First-year extended division students who seek new full-time positions may use the Office to help with their job searches.

So, is there anything first-year students can do before November 1 that will not violate NALP guidelines? YES! Here are some words of advice that may help you feel more in control by the time November arrives:

Visit the CDO and familiarize yourself with our bulletin boards and library. Attend CDO programs. As a first-year student you are permitted to attend any program that provides general information on the responsibilities of the legal profession, the variety of settings in which lawyers work or the general process of career planning.

1. Attend other programs. Any program that provides information about a specific type of practice will help first years grow one step closer to determining what practice area is for them.
2. Talk to practicing attorneys.
3. Get to know your professors.
4. Learn the basics of legal research and writing.
5. Get involved with student organizations.
6. Start preparing a resume.
7. Get to know yourself and your interests.
8. Participate in the CDO Mentoring Program.

Subsequent to November 1, the staff of the CDO will offer an orientation program. This presentation will provide information regarding the various resources, services and equipment available through the Office. In addition, information regarding the career development process, from resume drafting to employer researching, will be introduced. Further information will be provided as the semester progresses.

The selection of law as a profession opens a myriad of choices and opportunities for the Widener law student. With regard to career development, there are key times during law school when certain steps should be taken, depending upon your chosen career path.

Initially, we encourage you to concentrate on the academic demands encountered in your first year of law school. You should acquire the necessary skills and expertise to produce quality work. Develop and refine your research and writing skills. The ability to effectively research and communicate your ideas is critical to your future success as an attorney. We will provide you with additional information about the job search process and summer employment opportunities after November 1.

Once again, welcome to Widener. We look forward to meeting and working with each of you.

CAMPUS SAFETY

The Campus Safety Office is located in the lobby of the Library Building.

The telephone number is 717-541-3948.

SAFETY IS A SHARED RESPONSIBILITY

We need your assistance and you are encouraged to report anything that you may consider suspicious. Please visit the Campus Safety website for information on our crime stats, services, safety and security policies and **The Campus Alert System**.

WIDENER SCHOOL OF LAW RECYCLING PROGRAM IS SINGLE-STREAM



**Recyclables can be co-mingled in the blue containers
on campus.**

Recycling reduces waste sent to landfills and making new products out of recycled ones reduces the amount of energy needed in production. But it is not all about recycling. One of the easiest ways to be good to the environment is to **REDUCE**, or cut back, in key areas of your life. Three of the most important resources you can reduce are: energy, water and solid waste.

Please remember to use the Widener Law blue or green recycling containers to recycle here on campus. It is our responsibility to preserve and protect our natural resources for future generations.

REDUCE! REUSE! RECYCLE!!



FINANCIAL AID OFFICE

Welcome to Widener Law. The Financial Aid Office is available to assist students with their financial aid process and answer any questions you may have. We are located in the Administration Student Center, Room 143 in the Administration Building. Our office hours and contact information are as follows:

Monday	9:00 a.m. - 5:00 p.m.	Telephone:	717-541-3961
Tuesday	9:00 a.m. - 6:00 p.m.	Fax:	717-541-1964
Wednesday	9:00 a.m. - 5:00 p.m.		
Thursday	9:00 a.m. - 5:00 p.m.		
Friday	9:00 a.m. - 5:00 p.m.		

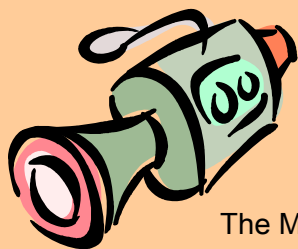
A synopsis of available financial aid is located in the Law Center's Financial Aid Sourcebook. If you have any questions, please contact the Financial Aid Office either in person, via email at lawfi-naidhb@mail.widener.edu or by telephone at 717-541-3961. Be sure to check The Digest, your student mailbox and the Financial Aid Bulletin Board on a regular basis for important notices. Read all forms carefully and keep copies of all paperwork in one place for easy access and reference.

Excess loan funds will be provided to the student in the early part of the semester depending on when your loan funds are approved by the Department of Education for disbursement. To receive those funds efficiently, you should sign up for direct deposit. Direct deposit allows students to receive semester tuition account refunds more quickly. Students will have the added convenience of email notification when funds are transferred out of the University and direct deposit allows for immediate access to funds (according to each bank's policy). This service is Widener University's preferred method of delivery. To defer payments on any prior loans, deferment forms must be submitted to the Registrar's Office for certification and submissions to your servicers. Contact your servicers for correct paperwork.

The student employment program has very specific requirements and deadlines. If you are interested in student employment, consult the Financial Aid Office for job placement and payroll procedures. All required University paperwork must be on file before students may begin working and paychecks are issued.

The financial aid application process is done annually and begins early in the spring semester for the following year. Application instructions will be sent early February. Please pay particular attention to financial aid notices and deadlines to ensure consideration for all desired funds.

For an additional list of outside scholarships, visit our website at <http://law.widener.edu/go/scholarships>. You will be prompted for a user name and password. User name: lawmoney. Password: widener



MEDIA SERVICES DEPARTMENT

The Media Services Department offers a variety of equipment and services to the faculty, students and student organizations. Overhead projectors, slide projectors, audio-cassette player/recorder, TV/VCR, camcorders, speaker phones, portable microphones and power point presentations as well as use of the Smartboards are available to students for lectures and student simulations. Operators are available for use in videotaping. Interactive video between the two campuses is also available for approved events.

Request forms are available by contacting Brian Fearnbaugh in the Media Services Office located on the second floor of the Library Building and by phone at 717-541-3963. They must be completed at least seven days in advance and submitted to the Media Services Office. **Student events must be approved by the Dean**

LEGAL INFORMATION CENTER

INTRODUCTION TO LAW

AUGUST 15-21

August 15—19	8:00 a.m.—10:00 p.m.
August 20	9:00 a.m.-5:00 p.m.
August 21	Noon—10:00 p.m.

REGULAR LIBRARY HOURS

BEGIN AUGUST 22

Mon. – Thurs.	8:00 a.m.-Midnight
Friday	8:00 a.m.-11:00 p.m.
Saturday	8:00 a.m.-10:00 p.m.
Sunday	10:00 a.m.-Midnight

LABOR DAY HOURS

September 2	8:00 a.m.-8:00 p.m.
September 3	9:00 a.m.-5:00 p.m.
September 4	Noon - 8:00 p.m.
September 5	Noon - 10:00 p.m.

REGISTRAR'S WELCOME

Greetings from the Registrar's office and welcome to Widener University School of Law! My name is Molly Acri and, in my job as Assistant Registrar, I look forward to working with you. Betty Ann Mortenson, Office Coordinator, and Tonya Collins, Secretary, complete our staff. Please feel free to stop by or call us with questions you may have.

The Registrar's Office is located in the left wing of the Administration Building. Our regular office hours are Monday, Wednesday, Thursday and Friday, 9:00 a.m. until 5:00 p.m. and 9:00 a.m. until 6:00 p.m. on Tuesday. Hours may be extended if necessary during the course of the semester. The office phone number is 717-541-3904.

ORIENTATION INFORMATION

Orientation information, including important forms to be completed and returned to the Registrar's Office, can be found on the Widener Law website at this link: <http://law.widener.edu/orientationhb>. In addition, you should have received a packet of information, including a paper copy of your schedule, in a recent mailing. If you did not receive this packet, please contact our office.

MAILBOXES

All students have mailboxes located on the second floor of the Library Building. 1RD boxes signify first year regular division students; 1ED boxes are for first year extended division students.

FIRST ASSIGNMENTS

First assignments are available at the following link: <http://law.widener.edu/Gateway/CurrentStudents/HarrisburgStudents/AcademicResources/FirstAssignments.aspx>.

EXAM ACCOMMODATIONS

Any student requiring special accommodations for midterm and/or final examinations must submit a Dean's Action Request Form and appropriate documentation to the Dean of Students. This should be done as soon as possible, but no later than October 7, 2011, in order to allow time to review the information. Dean's Action Request Forms are available in our office.

CAMPUS CRUISER

As a new student, you will receive access information and passwords for *Campus Cruiser*. *Campus Cruiser* is the Registrar's primary means of contact with students. By going onto *Campus Cruiser* via the Widener webpage, you may log into your own student information and view such items as your class schedule, transcript (courses and grades taken to date), grade point average, etc. To use *Cruiser* successfully, be sure to click on the 'Web Advisor' tab and use the pull-downs to obtain your information.

The Registrar frequently provides updates on our bulletin boards, on the Registrar's Information Line and via email. The bulletin boards are located outside our office and on the second floor of the Library Building. The phone number for the **Information Line is 717-541-1941**. Call this number for notices of school closings or delays, course cancellations, etc. Finally, please be sure to check your Widener email account frequently for information.

Best Wishes for a successful first year!

You may get your picture taken for your student ID card and your 1st Year Picture Book during the following times:



ID CARDS

LOCATION: Library building - Audio/Visual office on 2nd floor

DATE: Thursday	8/18	12:00 p.m. – 5:00 p.m.
Friday	8/19	12:00 p.m. – 5:00 p.m.

1ST YEAR PICTURE BOOK

LOCATION: Library building – 2nd floor pit area

DATE: Thursday	8/18	12:00 p.m. – 5:00 p.m.
Friday	8/19	12:00 p.m. – 5:00 p.m.

If you have any questions, please contact Brian Fearnbaugh at 717-541-3963.

PARKING PERMITS

All students should visit the Campus Safety Desk in the Library Building during the last week of August to obtain parking permits.

Widener University Tobacco-Free Enforcement Policy

For Faculty, Staff, Students, Visitors, Contractors and Guests

Purpose

Widener University is dedicated to providing and promoting a healthy and productive environment for its faculty, staff, students, visitors, contractors and guests. The Tobacco-Free Policy adopted by the university in May of 2009 is consistent with that goal. By endorsing this policy, Widener University demonstrates its commitment to eliminating environmental tobacco smoke (ETS) exposure, promoting best healthcare practices and choices for individuals, and establishing a university culture of wellness.

This policy applies to all university faculty, staff, students, visitors, contractors and guests at all times. Tobacco use includes any lighted tobacco product and/or any oral tobacco product. The use of all tobacco products is prohibited within the boundaries of each of the university's four campuses [see Appendix A]. The prohibited areas within each of the campuses boundaries include all buildings, facilities, indoor and outdoor spaces and grounds owned, rented and licensed by the university. This policy also applies to parking lots, walkways, sidewalks, sports venues, university vehicles and private vehicles parked or operated on university property.

Enforcement

All members of the Widener community are asked to respectfully remind faculty, staff, students, visitors, contractors and guests who are smoking or chewing tobacco on university property about the university's Tobacco-Free Policy. Small information cards will be available for distribution to tobacco users by any member of the Widener community. The cards will indicate that Widener University is a Tobacco-Free university; they will be available to faculty, staff, students, visitors, contractors and guests. There will be guidance for assistance including the Widener tobacco-free website address.

Campus Safety staff will also be responsible for reminding any faculty, staff, student, visitor, contractor or guest who is using tobacco on university property about the university's tobacco-free policy and for providing them with a copy of the Tobacco-Free information card. Campus Safety staff may ask to see identification for faculty, staff, students, visitors, contractors and guests and complete an incident report for anyone who is found violating the university's policy. The original incident reports will be directed to the Campus Safety Office. Incident reports will be reviewed and copies of reports for students will be sent to the appropriate Student Affairs Office for processing through the student disciplinary process. Copies of reports for all employees for all campuses will be sent to the Human Resources Office in Chester for processing through the employee disciplinary process. The Human Resources Office will send a copy of the incident report to the employee's supervisor.

There will be four levels of offenses, with a requirement for each offense that a cited student or employee attend an educational program or seek assistance for cessation, in addition to the noted penalties as follows:

1st Offense - Warning

2nd Offense - \$25.00 Fine

3rd Offense - \$50.00 Fine

4th Offense – up to dismissal or termination of employment/enrollment, based on the respective disciplinary code

Campus Safety staff will give a copy of the Tobacco-Free information card to visitors using tobacco on university property and ask them to extinguish cigarettes, cigars or pipes or dispose of smokeless tobacco products. If a visitor refuses to comply with this request, Campus Safety staff may ask the visitor to leave campus (as is currently done when visitors violate the university's alcohol and drug policy).

Widener University Tobacco-Free Enforcement Policy For Faculty, Staff, Students, Visitors, Contractors and Guests

Appendix A - Campus Tobacco-Free Boundaries

Chester Campus – The boundaries are generally described as I-95 to the south, the west side of Melrose Avenue to the east, the south side of 18th Street to the north and the east side of Providence Avenue to the west. Other facilities included in the tobacco-free boundaries include the Maintenance complex on 12th Street, the Spang parking lot at Melrose Avenue and 14th Street, the entire Athletic Complex, including 17th Street, the sidewalk along 17th Street and the softball field in Ridley Township, the Child Development Center at Walnut and 18th Streets, Balin Hall at Providence Avenue and 22nd Street, the Access Center at Providence Avenue and 21st Street, the parking lot on the west side of Providence Avenue between 16th and 17th Streets, the Development Office on 15th Street, the Bell property in Upland and all of the university owned properties along Melrose Avenue and throughout Sun Hill.

Wilmington Campus – The boundaries are generally described as Concord Pike to the west, the moat between the shopping center and the campus to the south, the country club to the east and the maintenance complex, rugby field, the townhouses and adjacent parking lots to the north. We ask that you be respectful of the private property owners that are within the general campus boundaries.

Harrisburg Campus – The boundaries are generally described as all of the property bounded by Thea Drive to the south, both sides of Vartan Way going north, including the parking lot, buildings, basketball/tennis courts and the surrounding land. Also included in the tobacco-free boundaries is the Maintenance complex on Progress Avenue.

Exton Campus – The boundaries are generally described as the walkways, parking lot and driveways surrounding 825 Springdale Drive.



EMPLOYMENT OPPORTUNITIES

RECEPTIONIST/ADMINISTRATION BUILDING

START: ASAP

SALARY: \$8.00

QUALIFICATIONS: Willing to Meet and Greet Visitors!

DEPENDABILITY A MUST

Must be Work Study eligible.

EMPLOYER: DEAN'S OFFICE

CONTACT: PAULA HEIDER: X3902/pmheider@widener.edu

DESCRIPTION: Meet and greet visitors to the Administration Building; escort them to the appropriate office if necessary; assist offices in the building with various tasks.

EVENING COFFEE PERSON

START: ASAP

SALARY: \$8.00

QUALIFICATIONS: Willing to work in the evening.

Must be Work Study eligible.

EMPLOYER: DEAN'S OFFICE

CONTACT: PAULA HEIDER: X3902/pmheider@widener.edu

DESCRIPTION: Must be able to work in the evening (Monday, Tuesday, Wednesday and Thursday) to provide coffee for students during the evening hours in the Pit.

LEGAL INFORMATION CENTER

NEWS

Orientation 2011



Welcome to the Legal Information Center. We look forward to working with you while you are in law school and during your future legal career.

LIBRARY HOURS

INTRODUCTION TO LAW WEEK

August 15-19 8 a.m. - 10 p.m.
August 20 9 a.m. - 5 p.m.
August 21 Noon - 10 p.m.

REGULAR HOURS BEGIN MONDAY, AUGUST 22

Monday through Thursday:
8:00 a.m. - Midnight
Friday:
8:00 a.m. - 11:00 p.m.
Saturday:
8:00 a.m. - 10:00 p.m.
Sunday:
10:00 a.m. - Midnight

LABOR DAY HOLIDAY

Sept. 2 8 a.m. - 8 p.m.
Sept. 3 9 a.m. - 5 p.m.
Sept. 4 Noon - 8 p.m.
Sept. 5 Noon - 10 p.m.

Please check the library's website for information or changes to the library's hours:

<http://law.widener.edu/LawLibrary/AboutUs/Hours%20Harrisburg.aspx>

REFERENCE SERVICES



Reference librarians are available to offer assistance in

conducting legal research, searching library databases, or locating a helpful resource. Stop by the Information Desk with your questions. You may also use our web site to e-mail reference questions using the "ASK A Librarian" Service. You can also "IM" a librarian from the library webpage.

Information Desk 541-3933
Law.LibRef@law.widener.edu

WIDENER'S ONLINE CATALOG

The holdings of the Legal Information Center are listed in the online public access catalog. The catalog provides the title, location and other information about books, journals and microforms held by the Library. The catalog may be accessed in the Legal Information Center, the second floor computer lab or anywhere with an Internet connection using this web address:

<http://libcat.widener.edu>

THE LEGAL INFORMATION CENTER HOME PAGE

The Legal Information Center Home Page is your electronic connection to the Legal Information Center at:

<http://law.widener.edu/LawLibrary.aspx>

You may use the home page to connect to the online catalog, the online subscription databases of the Legal Information Center, and a variety of helpful study guides.

FACEBOOK PAGE



Be sure and "like" the Widener Harrisburg Legal Information Center's

Facebook page. The URL for our page is:

<https://www.facebook.com/WidenerLaw.HarrisburgLibrary>

In addition to library hours and updates, there is a "live chat" function where you can ask a reference librarian a question.

You can navigate your smart phone or tablet device to the library's Facebook page by scanning this code:



LIBRARY DATABASES

The Legal Information Center has a significant number of subscription databases that may be helpful for your legal research needs. Some databases provide full-text display of articles while others only provide citations to, or abstracts of, articles. A complete list of all databases available at Widener is found at:

<http://law.widener.edu/LawLibrary/Research/Databases.aspx>

The databases may be accessed off campus by all law students and faculty. When accessing databases from off-campus, you will be prompted to enter your name and the number printed above the barcode on the back of your Widener ID. Call the information desk at 717-541-3933 for help with remote access of the library databases.

CIRCULATION

The Library is primarily a research center and, as such, many of the materials do not circulate. To borrow a circulating item, your Widener ID must be presented along with the item at the Circulation Desk for check out. For help locating material in the library, ask at the Information Desk.

The Reserve Collection, housed in the library lounge area immediately as you enter the library, consists of materials permanently On Reserve and materials placed on Course Reserve by a faculty member for a particular course. Here you will also find a collection of

hornbooks, nutshells and study aids such as the *Examples & Explanations* and *Understanding* series. The *Sum & Substance* CD set is another popular study aid featuring helpful audio lessons on many legal topics. To borrow a Reserve item, your Widener ID must be presented at the Circulation Desk. The online catalog can be searched to show what items have been placed On Reserve by a particular faculty member or placed On Reserve for a particular course. Both Circulating items and Reserve items may be renewed.

Books, journals or articles that are only available on the Delaware or main campus may be requested by using the Request Function through the library catalog. Reference and Circulation staff will be glad to assist you with using the Request function.

☎ Information Desk 541-3933

Law.H.Libcir@law.widener.edu

INTERLIBRARY LOAN

If none of the Widener libraries owns the book or article you need, you may request it through Interlibrary Loan. ILLiad is the Interlibrary Loan service used by Widener. Please note that you must first register for ILLiad before you can request materials through Interlibrary Loan. To register, navigate to the ILL website and click on the link for the Interlibrary Loan Form.

ILL Website:

<http://law.widener.edu/LawLibrary/Services/ILL.aspx>

Select the campus on which you are located, and click on "First Time Users." Once you have registered, fill in as much of the request form as possible. The more information you are able to provide, the better. If you are a registered user of ILLiad, simply enter your username and password to continue.

Most photocopies will be delivered electronically. You will be notified via your Widener email account with a link to your article, which will be in pdf format.

All Interlibrary Loans, except copied articles, must be returned to the Information Desk by the due date.

☎ Interlibrary Loan 541-1922
Law.H.LibIll@law.widener.edu

COMPUTERS IN THE LIBRARY

Wireless Access. Wireless access is available throughout the library, including the group study rooms. To access the wireless network, you will be prompted to enter a username and password . . .

Public Access Computers: The library has six public access computers which do not require you to log in with your password. These are available to all patrons of the Legal Information Center.

Computer Labs: Six additional computers are available in the library computer lab where you

will also find the print release station. A second computer lab is located upstairs in the library building. You should receive instructions on how to login to the computers in the lab by E-Mail. Call the Information Desk at 717-541-3933 if you need help logging into the computer labs.

PRINTING & PHOTOCOPYING

All of the library computers are attached to print release stations. You must enter your library card number and a user pin which are on the Widener Student ID. Each student is provided a \$40 allocation account at the beginning of the semester which is for the entire school year. If you use your entire allocation account before the end of the school year you may put additional money on your ID card at your expense. The printers and photocopiers are set to automatically print duplex at 15-cents per page. Single-sided copies are 10-cents per page.

There are 4 photocopiers available in the library.

For help with printing or photocopying, come to the Information Desk.

STUDY ROOMS

There are five group study rooms located in the Library. The rooms are available on a first come first served basis; they generally may not be reserved. Priority is given to groups. An individual sitting

alone may be asked to vacate for a study group. You are not permitted to leave books or laptop computers in the study rooms as a way to "hold" a room for later use. Materials left in an unoccupied study room will be removed to the Information Desk for later pick-up.

STUDENT EMPLOYMENT

The Harrisburg Library hires several students to work at the Information Desk, help with the processing of materials and file loose leaf services. If you are interested in employment with the Library, contact Melissa Sorgi, our Circulation Supervisor at 717-541-3929.

LIBRARY RULES

As a courtesy to your fellow students the library staff asks you to observe the following rules:

- ✓ Turn off cell phones before entering the library stack area
- ✓ Please maintain a quiet atmosphere
- ✓ No food in the library, except for in the library lounge areas. We ask that you not bring foods with strong odors such as French fries or sandwiches with lots of onions into the library
- ✓ Drinks must be in spill-proof containers

- ✓ No smoking or chewing tobacco
- ✓ Reshelve all library materials after use.

STAFF YOU SHOULD KNOW

Patricia Fox, Associate
Director/3935
Collection Development and
Outreach Team Leader
Stephanie Engerer.....3953
Technical Services Assistant
Diane Goltz.....1922
Interlibrary Loan Assistant
Susan Giusti.....3929
Reference/Technical Services
Team Leader
Brent L. Johnson.....3984
Reference/Access Reference
Services Team Leader
Bonnie L. Lerner.....3944
Reference/Technology Team
Leader
Megan Morris.....3931
Technical Services Assistant
Keena Neagle.....3913
Circulation/Technical Services
Assistant
Ed Sonnenberg3932
Reference/Research &
Instructional Services Team
Leader
Melissa Sorgi3929
Circulation Supervisor

SPORTS EQUIPMENT SHED AVAILABLE FOR USE

The class gift of the Class of 2010 was a sports shed filled with sports equipment (tennis racquets, volleyball, basketballs, kickballs, Frisbee, whiffle ball equipment, etc.). The gift is located by the basketball courts to the right of the library building. All students have access to this shed and to the sports equipment. In order to obtain the sports shed key, visit the security desk located in the front lobby of the library building. You will be asked to provide a student ID and sign a check-out form. When you are finished with using the shed/equipment, return the key to the security desk and complete the key use form ("key returned time").



**2010 Class Gift
Committee**

Enjoy!

Ashley N. Barton

**WIDENER LAW
PROUD TO BE A TOBACCO
FREE CAMPUS**

STUDENT ORGANIZATIONS OFFICERS FOR 2011/2012

MOOT COURT HONOR SOCIETY

Laura Kurtz	President
J. Alexander Marcinko	VP External Competitions
Matthew McDonnell	VP Internal Membership
Tricia Lontz	VP Academic Development
Jennifer Smith	VP Internal Competitions

STUDENT BAR ASSOCIATION

Nicole Radziewicz	President
Erica Scavone	1st Vice President
Kristin Potter	2nd Vice President (Social)
Danielle Strojnik	Secretary
Matthew Werner	Treasurer
Rebecca Kunkel	Technology Secretary
Ashley Oakey	ABA/LSD Rep.
Rebekka Vallandingham	PBA Rep.

TRIAL ADVOCACY HONOR SOCIETY

Kristyne Sharpe	President
Justin Wilson	VP External Competitions
Owen Hoover	VP Internal Competitions
Quies Sakhizada	Secretary/Undergrad. Comp. Chair
Gina Lauffer	Treasurer
Matthew Dorry	Community Outreach Coordinator
Edward Denby	Colloquium Curriculum Coordinator

WIDENER JOURNAL OF LAW ECONOMICS AND RACE

Jennifer Brannon-Nordtomme	Co-Editor
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WIDENER LAW JOURNAL

Maria Allegretto	Editor in Chief
Kathryn Peters	Executive Managing Editor
Steven Jones	Internal Managing Editor
Jordan Spahr	PA Law Editor
Wallace Rejrat	Business/External Managing. Editor
Nicole Radziewicz	Symposium Editor
Joel Patch	Internal Editor
Jesika Pufnock	Internal Editor
Maeve Scanlon	Internal Editor



**BLUEGRASS AT PROFESSOR OLIVER'S
FRIDAY, AUGUST 26, 2011
1517 NORTH 2ND STREET
HARRISBURG, PA**

Associate Professor Wesley M. Oliver cordially extends an invitation to you and your guest to join him for an evening of networking and bluegrass music in his home. Complimentary light hors d'oeuvres, nonalcoholic beverages, wine and beer will be provided. Free street parking; carpooling encouraged.

This event is sponsored by Professor Oliver, Vice Dean Robyn L. Meadows, the Office of Alumni Relations & Development and the Student Bar Association.

- 5:30 p.m. Welcome from Dean Linda L. Ammons &
Networking with Alumni and Students
- 7:30 p.m. Music by Tracy Meckley Band



DEAN'S PICNIC

The annual Dean's Picnic, sponsored by the Student Bar Association and the Office of the Dean of Students, will be held on Saturday, September 17, 2011, from 12:00 noon until 4:00 p.m. on the grounds around the Student Organizations Building. The rain date is September 24, 2011.



Save the date and plan to attend this fun-filled event and be sure to bring along family and friends. There will be lots of food, beverages, games, prizes, music and, of course, the opportunity to get to know your fellow classmates, faculty, administrators and staff.



2012 Summer International Programs



- 4 great programs: Venice, Sydney, Nairobi and Lausanne
- Each one is really different
- Each one provides amazing opportunities
 - ♦ Not just to *visit* foreign countries
 - ♦ But to *live* in one and to learn about different cultures
 - ♦ And to *learn* something about you...
- Add a law-related experience to your résumé that stands out to employers and may open opportunities in an increasingly global world of law practice
- Each program offers opportunities to take classes with foreign *and* Widener professors
- Each program offers opportunities to travel around the country and region
- All programs are organized to allow students to balance class work with time to explore and learn about the country
- Visit our website at law.widener.edu for more information about our summer programs and these fascinating cities.
- **CONTACT:** Arlene Trapuzzano at arttrapuzzano@widener.edu for more information

CAMPUS PHONE NUMBERS

DEAN'S OFFICES

Linda L. Ammons 541-3902
Associate Provost & Dean

Robyn Meadows 541-3902
Vice Dean

Paula Heider 541-3902
Assistant to Vice Dean

Benjamin Barros 541-1935
Assoc. Dean, Fac. Research & Dev.

Keith Sealing 541-3952
Dean of Students

Dorothy Koncar 541-3952
Secretary

ACADEMIC SUPPORT PROGRAM

Ann Fruth 541-3978
Director

ADMISSIONS OFFICE

Eric Kniskern 541-3903
Director

Kyle Schaeffer 541-3903
Counselor

BAR PROGRAMS

Natalie Einsig 541-3971
Administrator

BOOKSTORE

Joan Zurcher 541-3909
Manager

BURSAR'S OFFICE

Sharon Murphy 541-3905
Coordinator

Sondra Petrasic 541-3905
Cashier

CAREER DEVELOPMENT OFFICE

Karen Durkin 541-3958
Director

Einsig, Natalie 541-3971
Counselor

Kelly Arnold 541-3958
Secretary

CIVIL LAW CLINIC

Palmer Lockard 541-0320
Director

Monica Cliatt 541-0320
Staff Attorney

Mary Catherine Scott 541-0320
Staff Attorney

DEVELOPMENT/ALUMNI RELATIONS

Ashley Barton 541-3974
Associate Director

ENVIRONMENTAL LAW CLINIC

Kenneth Kristl 302-477-2182
Director

Darlene Heep 541-1994
Staff Attorney

EXTERNSHIP PROGRAM

Karen Durkin 541-3958
Director

FACULTY SECRETARIES

Jessica Schuller 541-3949
Coordinator

Mary Lou Morin 541-3947
Secretary/Notary

FINANCIAL AID

Kara Wealand 541-3961
Assistant Director

Melissa Hoch 541-3961
Secretary

INFORMATION TECHNOLOGY SERVICES

Philip Ayala 541-3908
PC Support

ITS Reception 541-1979
Computer Lab/Help Desk

541-1927

LEGAL INFORMATION CENTER

Patricia Fox 541-3935
Associate Director

Information Desk 541-3933

REGISTRAR'S OFFICE

Molly Acri 541-3904
Assistant Registrar

Betty Ann Mortenson 541-3904
Office Coordinator

Tonya Collins 541-1956
Secretary/Room Reservations

**REGISTRAR'S
INFORMATION
LINE
541-1941**

STUDENT ORGANIZATIONS

Moot Court Honor Society
541-3969

Student Bar Association
541-3936

Trial Advocacy Honor Society
541-1989

Widener Law Journal
541-3972

KEY CAMPUS CONTACTS

ARA/Sidebar Café 541-3967
Brenda Rebuck

Campus Safety 541-3948
Sgt. Les Jumper 773-6810
Robert Still 903-0263

Maintenance 541-3907
Robert Dolbin

Mailroom 541-1960
Dennis Carrigan

Media Services/Duplicating
Brian Fearnbaugh 541-3963

FAX NUMBERS

Administration, Admissions, Dev./
Alumni, & Financial Aid
541-3999

Bursar 541-1965

Registrar 541-1923

**STUDENT
INFORMATION LINE
541-1939**