

**WIDENER UNIVERSITY COMMONWEALTH LAW SCHOOL  
EMPLOYMENT INFORMATION**

**TO BE COMPLETED BY ALL 1RD, 2RD, and 3RD STUDENTS  
(RD – Regular Division Students)  
WHETHER OR NOT YOU ARE WORKING**

The following excerpt has been taken from the Widener University Commonwealth Law School Academic Code:  
**Section 310: Outside Employment.**

- (a) **General Rule.** Regular Division students are urged not to engage in outside employment during their first year of law school. Regular Division Students may not exceed twenty hours of outside employment per week during the academic year, and are advised not to exceed fifteen hours of outside employment per week.
- (b) **Violation of Restriction on Outside Employment.** Any Regular Division student whose outside employment exceeds twenty hours per week during a semester shall transfer to the extended division for that semester. The course load of such student shall be reduced in order to comply with the requirements of §306(b) of the Code. This reduction on course load shall be treated as a withdrawal from courses under §307 of the Code.
- (c) **Compliance.** Each Regular Division student shall complete and deliver to the Registrar a written statement in support of the student's compliance with the Requirements of subsection (a) of this section.

Please fill in the following information concerning your employment plans for the FALL semester 2019.

**PRINT OR WRITE LEGIBLY**

**NAME:** \_\_\_\_\_

**YEAR:** 1   2   3 (circle one)                      **DIVISION:** Regular

**NAME & ADDRESS OF CURRENT OR PROSPECTIVE EMPLOYER\***

**NAME:** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**TELEPHONE NUMBER:** (    ) \_\_\_\_\_

**NUMBER OF HOURS EXPECTED TO WORK IN ONE WEEK:** \_\_\_\_\_

**DATE:** \_\_\_\_\_, 2019                      **ID** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**PLEASE FILL OUT AND RETURN TO THE REGISTRAR BY Sept. 13, 2019**  
(You may put this in the Administrative Mailbox on 2<sup>nd</sup> floor around the corner from the Elevator)

**\*This information is verified randomly.**

**FALL 2019**