

Widener University Commonwealth Law School

Employment Form

**To be Completed by All Regular Division Students - Working or Not
And Returned to the Registrar's Office**

Widener University Commonwealth Law School Academic Code:

Section 310: Outside Employment.

- (a) **General Rule.** Regular Division students are urged not to engage in outside employment during their first year of law school. Regular Division Students may not exceed twenty hours of outside employment per week during the academic year, and are advised not to exceed fifteen hours of outside employment per week.
- (b) **Violation of Restriction on Outside Employment.** Any Regular Division student whose outside employment exceeds twenty hours per week during a semester shall transfer to the extended division for that semester. The course load of such student shall be reduced in order to comply with the requirements of §306(b) of the Code. This reduction on course load shall be treated as a withdrawal from courses under §307 of the Code.
- (c) **Compliance.** Each Regular Division student shall complete and deliver to the Registrar a written statement in support of the student's compliance with the Requirements of subsection (a) of this section.

STUDENT INFORMATION

Name: _____ **Year:** _____ **Division:** Regular

Current Semester: _____

CURRENT OR PROSPECTIVE EMPLOYEE INFORMATION

This information is verified randomly

Name: _____

Address: _____

Telephone Number: () _____

Number of hours you expect to work each week: _____

Date: _____ **ID:** _____

Signature: /s/ _____

After completing this form, please send it to cwreg@widener.edu.