

**WIDENER UNIVERSITY COMMONWEALTH LAW SCHOOL  
FALL EMPLOYMENT INFORMATION**

**To be completed by all regular division students - employed or not.**

The following excerpt has been taken from the Widener University School of Law Academic Code: **Section 1-311: Outside Employment.**

- (a) **General Rule.** Regular Division students are urged not to engage in outside employment during their first year of law school. Regular Division Students may not exceed twenty hours of outside employment per week during the academic year, and are advised not to exceed fifteen hours of outside employment per week.
- (b) **Violation of Restriction on Outside Employment.** Any Regular Division student whose outside employment exceeds twenty hours per week during a semester shall transfer to the extended division for that semester. The course load of such student shall be reduced in order to comply with the requirements of §307. This reduction in course load shall be treated as an approval withdrawal from courses under §1-308.
- (c) **Compliance.** Each Regular Division student shall complete and deliver to the Registrar a written statement in support of the student's compliance with the requirements of §1-311 each semester.

**Input the requested information below concerning your employment plans for the Fall semester, and submit this form to the Registrar's Office no later than September 4.**

**NAME:** \_\_\_\_\_

**YEAR:**

**DIVISION:**

**NAME & ADDRESS OF CURRENT OR PROSPECTIVE EMPLOYER\***

**NAME:** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**TELEPHONE NUMBER:** (    ) \_\_\_\_\_

**NUMBER OF HOURS EXPECTED TO WORK IN ONE WEEK:** \_\_\_\_\_

**DATE:** \_\_\_\_\_, 2018                      **ID** \_\_\_\_\_

**SIGNATURE:** \_ /s/ \_\_\_\_\_

\* This information is verified randomly.

**Fall 2018**