

To: All Students  
From: Commonwealth Law Faculty  
Re: Required & Menu Classes

The memo will assist you in selecting your classes for the fall 2019 semester and keep you on schedule to meet all graduation requirements.<sup>1</sup> You are responsible for ensuring that you have taken the necessary Required, Menu, and other classes that you need in order to graduate. If you are unsure of the requirements or your progress in meeting them, please see the Registrar or the Assistant Dean of Students.

#### **PARTICULAR REGISTRATION REQUIREMENTS FOR FALL 2019:**

Current 1RD students will be registered for Constitutional Law by the Registrar's Office. It is recommended that you register for two or more additional required classes.

Current 1ED students will be registered for Constitutional Law, Criminal Law,\* and Property I by the Registrar's Office.

Current 2RD students must register for any required courses that you have not yet taken. You also should consider any remaining graduation requirements including Menu, Experiential, and other class requirements in selecting your courses. In addition, if you have not completed the writing requirement for graduation, you are encouraged to register for a seminar during the fall semester. As a current 2RD student, you may enroll in Fundamentals of the Bar Exam in the fall semester (evening). If you do not, then you must enroll in the spring day section. If you had a cumulative GPA of 2.700 or above after completing 40 credits, you may waive out of FOBE.

Current 2ED students will be registered for Sales & Leases\* and Criminal Law\* by the Registrar's Office.

Current 3ED students will be registered for Sales & Leases\* and should register for Fundamentals of the Bar Exam. If you had a cumulative GPA of 2.700 or above after completing 40 credits, you may waive out of FOBE.

In addition, 3ED students should consider any remaining graduation requirements including Menu, Experiential, and other class requirements in selecting your courses. Finally, if you have not completed the writing requirement for graduation, you are encouraged to register for a seminar during the fall semester.

**Note for all Upper Level Students:** You should consider the number of Menu courses that you are required to complete to ensure Menu requirements will be met prior graduation. Do not leave more than two Menu courses for your final semester.

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<sup>1</sup> For a complete list of graduation requirements, see §1-201 of the Academic Code.

**\*Note for all ED Students:** Because not all required courses are offered each year in the extended division, deviations from the scheduling of required courses may be done only in consultation with the Assistant Dean of Students. Postponing a required class may delay your graduation or require you to take a day class. In particular, please note that Sales & Leases and Criminal Law are offered in the evening every other year and will not be offered again until fall 2021.

## THE CURRICULUM

### REQUIRED CLASSES

Generally. The Required classes are divided between 1L Required Classes and Upper Level Required Classes. All RD students must take the 1L Required Classes in their first year; ED students must take these classes as they are scheduled in their first or second year. **Do not put off your Upper Level Required classes until your last semester because not all Required courses are offered every semester.**

Experiential Learning Classes. You must take 6 credit hours of Experiential Learning classes. Of those 6 credits, 2 credits must be satisfied by enrollment in a clinic, externship, or practicum.

Writing Requirement. Each student must successfully complete an intensive upper level writing experience through a designated course prior to graduation. It is strongly suggested that you do not wait until your final semester to complete the writing requirement. RD students should consider registering for a course that satisfies the requirement in the spring of their second year or fall of their final year and ED students during their third year or fall of their final year.

Legal Methods III: Writing for the Bar Exam. Beginning with current 1L students, if your GPA is below 2.500 at the end of your first year, you are required to take Writing for the Bar Exam before you graduate.

### MENU CLASSES

When Determined. Menu classes are divided into Menu A and Menu B. The number of credits you must take from each Menu is determined at the end of the semester in which you have attempted 40 credits. For most RD students this will be after your third semester. For most ED students this will be after your fourth semester. In determining whether you have attempted 40 credits, any class in which you have received a letter grade, including an F or a Pass, is included.

How Determined. The number of credits you must take from each Menu depends on your GPA. For this purpose, your GPA is calculated based only on the grades earned in Required and Menu classes that you have taken to this point. Grades in elective classes are not included.

How Many. If your GPA is 3.000 or above, you must take and pass 9 credit hours or more of courses from either Menu A or Menu B. If your GPA is 2.500 to 2.999, you must take and pass 15 credit hours or more of menu courses, 7 or more of which must be from Menu A. If your

GPA is 2.499 or below, you must take and pass 18 credit hours or more of menu courses, 10 or more of which must be from Menu A.

## **COURSE SELECTION**

Generally. As you begin to consider which classes to take next semester you should consider which Menu or Elective classes are of interest or may be useful to you. In particular, the more Menu classes you need to graduate, the earlier you should begin taking them. Also, remember to take any prerequisite classes for the upper level classes that you want to take. If you have questions about which classes to take or if you are interested in a particular area of the law, please consult a faculty member who teaches in that area or the Assistant Dean of Students.

What If I Don't Know What Kind of Law I Want to Practice? If you are undecided about what kind of legal career you would like, we suggest that you choose classes to give yourself a broad range of different substantive classes and to acquire as many skills as you can. This will give you the greatest flexibility after law school and also help you decide what you like and don't like. Additionally, you should work with the Career Development Office to learn about the best ways to prepare for different legal careers.

What if I Want to Complete a Certificate Program? You have the opportunity to earn certificates in Law and Government ([Constitutional/Administrative Law](#) or [Legislation](#)), [Environmental Law](#), [Business Advising](#) and [Advocacy](#). Each of these certificate programs has prerequisite classes for doing advanced coursework, which should be taken as soon as possible.

- For the Law & Government Certificate, RD students should take Administrative Law in the second year and ED students should take Administrative Law in the fall of their second or third year.
- If you are interested in the Environmental Law Certificate, you should take Environmental Law during your second year or third year for ED students.
- For the Business Advising Certificate, RD students should take Business Organizations and Federal Income Tax in the fall of their second year. ED students should take either Business Organizations or Federal Income Tax in the spring of their second year and the other class in the spring of their 3L year.
- For the Advocacy Certificate, RD students should take Evidence and Professional Responsibility in the fall of the second year and ED students should take these courses no later than the fall of the third year.

Clinics, Externships, and Certified Legal Intern Status. We provide students with a variety of opportunities to gain practical experience through our Clinics and Extern programs. To participate in the Civil Law Clinic, the Clinical Extern Program, or be a Certified Legal Intern, you must have successfully completed Professional Responsibility and Evidence. Academic Code §1-304(c) defines successful completion as earning a grade of C or better. **We urge RD students to take Professional Responsibility and Evidence in your second year. We urge ED students to take Professional Responsibility and Evidence in your second or third year.**

## REQUIREMENTS AT A GLANCE

### **A. Required Classes** – All classes must be taken:

#### 1. First Year Required Classes:

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|------------------------|----------------------|
| Civil Procedure I & II | Torts I & II         |
| Contracts I & II       | Legal Methods I & II |
| Property I & II        | Criminal Law         |

#### 2. Upper Level Required Classes:

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|--|---------------------------------|
| Administrative Law   | Fundamentals of the Bar Exam    |
| Business Organizations   | Legal Methods III               |
| Constitutional Law   | Professional Responsibility     |
| Criminal Procedure   | Sales & Leases                  |
| Evidence   | Upper Level Writing Requirement |
| Experiential Learning:<br>6 credits, 2 of which must be clinic, externship, or practicum |                                 |

### **B. Menu Classes** – Number of classes or credit hours required depends on GPA:

#### 1. Menu A Classes:

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|------------------------|----------------------|
| Family Law (3 credits) | Remedies             |
| Federal Income Tax     | Secured Transactions |
| First Amendment        | Wills & Trusts       |

#### 2. Menu B Classes:

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|-----------------------------|-------------------------------|
| Advanced Criminal Procedure | Immigration                   |
| Bankruptcy                  | Labor Law                     |
| Conflicts                   | Legislation                   |
| Copyright & Trademark       | Payment Systems               |
| Disability Law              | Real Estate Transactions      |
| Employment Discrimination   | State Constitutional Law      |
| Environmental Law           | Taxation of Business Entities |
| Federal Courts              |                               |

3. Menu Classes GPA & Requirements: Your GPA for Menu purposes is calculated using Required and Menu classes taken. It is not your cumulative GPA.

GPA	Menu A	Menu A or B
2.499 or lower	10 credits	8 credits
2.500 → 2.999	7 credits	8 credits
3.000 or higher		9 credits